

# PMP® Certification Exam Preparation

*His classes have been called “funny”, “engaging”, “warm”, “insightful”, and “compelling.” More importantly, they’ve been called “MEMORABLE.”*

In preparing for the PMP® Certification Exam, there’s nothing more frustrating than wondering...

*Am I studying the right stuff?*

Wonder no more. **KNOW.** And Remember.

Join Carl Pritchard, PMP®, EVP in a two-day excursion into knowing what you need to know to know you’ll pass the Project Management Institute’s PMP® Certification Exam. He’ll walk through the resume process (and warn you about some of the “red flags” they look for in audits), and through each of the nine knowledge areas (plus professional responsibility) with tools, tips and techniques to brace yourself for the joy that is the PMP® exam.

**OCTOBER 19-20, 2006**

The Universities at Shady Grove  
Pritchard Management Associates (in  
cooperation with Montgomery County and  
Silver Spring Chapters of PMI®) hosts  
***PMP® Certification Exam Preparation***

## *Frequently Asked Questions:*



### **Who is this guy?**

*He's an instructor who has taught with PMI® for over a decade at the National Symposia and Congresses and who is actually pretty entertaining. He's also a skilled facilitator and mentor who makes information stick.*

### **What will the course cover?**

*The course works through the resume process, the nine knowledge areas, professional responsibility and the mind-frame required to pass the PMP®.*

### **How much time after the course should elapse before I'm ready to sit for the exam?**

*That depends on the individual. If you finish the course and feel like the entire thing was a refresher of content you knew, two weeks to brush up on content should suffice. For every knowledge area where you say to yourself, "Darn! There were a lot of terms there that I never heard before!" or "We never do it that way at [insert your organization's name here]"...add a week to your preparation time. Most folks find that 4-6 weeks after the course is adequate to steel them for the experience.*

### **What course materials will I get?**

*You'll get a copy of the Guide to the Project Management Body of Knowledge. You'll have the option of ordering, in advance of the course (at cost), one of three highly recommended support texts based on your personal needs. If you need a fundamental refresher, we suggest that Rita Mulcahy's "PMP® Exam Prep" book is a good basics starter. If you have the fundamentals down, but fear the PMI-ese in the test and the challenges of tough question wording, we highly recommend LeRoy Ward's "PMP Exam Prep & Study Guide". And, if it's the exam mathematics that cause you trepidation, the best option is the Carl*

*Pritchard (yes, your instructor) text, “The Project Management Drill Book.” These can be ordered prior to the class and will be delivered to you at the class session. (Sure! Carl would love to autograph his book for you!)*

*You’ll also get the course handouts which are invaluable in preparing for the exam, but prove utterly worthless as a long-term reference.*

**What if I fail?**

*You won’t. Attitude is everything. You need to believe that you’ll pass this thing. Carl has led over 1300 students through the PMP® experience who have successfully passed the exam. Less than 1% have ever reported back that they did not pass on the first try.*

**After the course, is it all up to me?**

*Yes and no. You’ll determine whether or not you pass by your levels of preparation and hard work. But as you continue your studies, Carl becomes your e-mail mentor. He always responds within 24 hours and clarifies content you’ll wrestle with right up to exam day. So yes, we can’t take the exam for you. But no, you’ll always have Carl’s personal support right up to the time you walk into the center and start pushing those buttons.*

**I have more questions than when I started. Is there someone I can talk to?**

*Talk to the maestro himself. Pop Carl an e-mail with any pre-exam questions or concerns. He’ll respond within 24 hours and try to clarify anything he can. (His email is [carl@carlpritchard.com](mailto:carl@carlpritchard.com)) or, leave a message on his cell phone, and he’ll try to get back to you in a timely fashion (although frankly, he’s more timely on e-mail than cell phone calls).*

**I’m convinced. How do I sign up?**

*Just fax the form on the following page, and we’re good to go!*

**Training Registration/Payment Form For Pritchard Management Associates  
Program – Montgomery County PMI® – PMP® Prep –  
Germantown/Gaithersburg/Rockville, MD – October 19-20, 2006**

If paying by Visa/MasterCard, fax this form to Pritchard Management Associates at +1-413-431-1249 (no cover sheet required)

If paying by personal check, please mail to:

Nancy Adams Pritchard, CPA  
Pritchard Management Associates  
517 Wilson Place  
Suite 1000  
Frederick, MD 21702

**Class Fee: \$400 (non-PMI Member)**

**\$375 (PMI Members)**

**Students will receive a copy of the PMBOK® Guide and a course manual. Other materials may be ordered below.**

Participant Name: \_\_\_\_\_

Participant Address: \_\_\_\_\_

(Street Address, including house number or PO Box)

\_\_\_\_\_  
(City/State/Zip)

Billing Address: \_\_\_\_\_

(if different from above) (Street Address)

\_\_\_\_\_  
(City/State/Zip)

Payment Method  Visa/MasterCard  Personal Check EXP DATE: \_\_\_\_/\_\_\_\_

Visa/MasterCard # \_\_\_\_\_

Customer Code \_\_\_\_\_

(The customer code can be found on the back of the card and is a 3-digit value, often at the end of the cardholder's regular card #)

E-mail address: \_\_\_\_\_

*Confirmation of enrollment, directions, class information and course certificates will be issued via e-mail (text and/or locked PDF format)*

If you wish to be included on e-mail lists for other Pritchard Management Associates' programs in your area, please check this box.

By registering for this program, you acknowledge that your card will be charged (or check cashed), and you will be held responsible for attendance at the program. Failure to attend (except in the case of acts of God), will not be grounds to rescind your registration, and your card will be charged during the week of the class.

Questions? Contact Pritchard Management Associates at 301-662-7877 or via e-mail at [carl@carlpritchard.com](mailto:carl@carlpritchard.com)

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**For PMP® Prep Courses Only (please indicate which books you wish to have us order for you, if any.**

**Fees should be added to your overall course fee):**

*The Project Management Drill Book (\$25)* (For those challenged by PM mathematics)

*PMP Exam Prep Study Guide* by Ward (\$45) (for those challenged by PMI® language)

*PMP Study Guide* by Mulcahy (\$90) (for those who need a general PM refresher)